

MSAND MINUTES

MEETING TUE 08/04/08 1830HRS PBL 9

Present: Alison, Ania, Marcel, Mo, Camila, Pallas, Kia, Naomi, Rob, Glyn, Stu, Meg, Nat, Tim, Gab, Luke

Apologies: Dan Mac, Eilen

1. Business arising previous meeting

-Criteria for endorsing ads on our web page: will manage case by case.

-Sponsorship from Pharmaceutical companies:

ACTION: *Stu* to put the information up on the Portal as a criteria assess this.

-Membership sign up: deadline to sign up is Monday 14th

-Official uni feedback from AMC report

-Portal update on action: Kia wrote letter to Dr Tannock and now have new computers and improved working of Portal .

-Annual report idea as archive of what we did as a year. Will need to be given in conjunction with handover. Need to determine AGM date (exec) and then set deadline to AGR, as well as handover to incoming committee. Also need to set dates for election.

Nat had idea of yearbook for 4th year. Need to get some interest amongst 4th years.

ACTION: *Executive* to set date for AGM

-MSAND becoming incorporated: Glyn still looking into

2. President

a) ticking along well, attending AMA council, report for medicus submitted

b) Preliminary date for golf day Sat 26th April.

3. Vice president

a) Have assigned sponsors 'plug time' in terms of lecture events: Nat has put a post up and open to suggestions for topics. Year reps to ask around for what people are interested in. Coming up about one per week. Lydia suggested we purchase glasses: Glyn has looked into this and it will be cheaper.

ACTION: *Glyn* to purchase glasses

b) Suggestion that it would be a good idea to an inventory list to know what we have and where it is.

ACTION: *Gaby* to start a inventory list

4. Treasurer

a) Should we be aiming to make revenue off events? Good: goes back to MSAND as a buffer from which to fund and subsidize other events. Bad: profits not go back to benefit all members. At the moment ticket prices aim to cover costs and then sponsorship is profit. Committee happy to continue this.

b) Kitty for year reps to use as needed for last minute events to enable things to happen faster. Eg. \$200 to be used to digression of year reps. Committee feels it may be open to abuse, so still maintain funds approval mechanism (can be approved within 24 hours by executive if needs be).

5. Secretary

a) Meetings: do we need to schedule shorter meetings more often? Feeling that timing is ok as long as we ensure the gap between meetings is no longer than one month. Need to ensure keep points relevant.

ACTION: *All committee members* please note these changes. July meeting: changed to 24th June, 29th July (is in Med 300 holidays but otherwise too long till next meeting)

b) Minutes and actions, is the current format working?

Gaby to write more specifically actions on minutes

6. Social

a) PBL games update

On Saturday week, need help form people to organize teams and themes. 3rd years to try to organize a team although very close to exams. On Sunday going to have a prop building session. Need to ensure help on the day and afterwards for the clean up. Next Wed forms due: committee member from each floor to collect. BYO no glass event.

Will order pizza's for night

b) Put out call for volunteers to help to organize ball and cocktail night. 24th May Cocktail, 16th Aug Ball

c) Need to ensure people to update tabs on website

d) Has sent out notification to RCS students of social dates

7. Rural

a) RCS info night for 2nd years

b) Next Mon 2nd Spinafex meeting: clinical skills evening

c) Camp 1st weekend in May

d) May 18th got go ahead from Nth Freo to use venue for sports day. Nat has organized sponsorship. Footy training starts this Thurs.

ACTION: *Nat* to update dates of confirmed MSAND events and post on website

8. Social Justice

a) Camilla to change med rescue date so they can have adequate time for publicizing.

ACTION: *Camilla* To look at calendar and sort out a suitable date.

b) Committee approved continued sponsorship of Angel world vision child

c) Entertainment book sale to raise some funds. We need to look into and decide on a charity

d) Need to adjust social justice tab on site

9. AMSA

- a) Has updated relevant people know on relevant outcomes of council meeting. One thing that did come out of it was AMEX now gives \$50 per sign up compared to previous \$10.
- b) Met up with UWA reps re sponsorship for 'great debate' to increase relations between uni's. Looking to have it this semester
- c) Convention: not many people got tickets. Once get confirmation of who is attending will start fundraising.
- d) GPSN conference a couple of weeks ago. Attended by Milanka, Jenita, Jane. Those that attended will write report.

ACTION: *Gaby* to invite Jenita to next committee meeting to report back on the conference

- e) Leadership development workshop to be held Aug or Sept this year in conjunction with AMA. Topics: goal setting, time management, leadership practical session, dealing with pressures of being a leader and a joint group from UWA.

ACTION: *Stu* to confirm date does not clash with 2nd year Kimberly trip

- f) Blood drive in Aug: 'Vampire drive'. Blood van booked for Aug M, T, W. Needs to be better advertised this year. Official dates are July 13th- Aug end.

- g) **ACTION:** *Camilla* to get started on organizing global health committee

- h) Rumors: Possible combined clinical years UWA and ND from next year. Not sure if this will happen at this stage. We need to address as seriously affects credibility of our course. Have also heard that our 4th years will need to remediation. Also still have not had any official feedback from AMC review. Discussion that we want some official feedback on the situation.

ACTION: *Kia* to bring up with Jenny that students want feedback. Also bring up with Bernie who sits on AMA from ND. .

10. Education

- a) Organization of selection, curriculum management, assessment, research and evaluation committees: Has got reps on most of the academic committees except some of the timeslots clash with placement times for 3rd and 4th years. Selection committee unable to get a person to sit: needs to be this Thurs at 4pm.

ACTION: *Meg* to continue to find people to sit on these committees

- b) Have not met with Jenny since last meeting due to hols. To speak with Jenny about: AMC feedback, staffing issues for 3rd and 4th year admin, Ethics venue to be changed, pharmacology tab, portal issues, review of PBL cases. Pallas happy to write a letter to support Pharmacology tab on Portal if they continue to knock back this request

11. Publications

- a) Great first publication. Has started second edition.
- b) Has got one interested member for Publications subcommittee. Maybe Jenny could write an article in the Notre Damus. Possibly report each month from each site of RCS
ACTION: *Mo* to organize a column from Jenny and from an RCS site .
- c) Luke SB has started gossip girl column

12. IT

- a) Website: possibility Discuss further at next meeting when Dan is here.

b) **ACTION:** *committee members* to update their tabs on website.

13. 4th year rep

a) Met year reps from UWA and going to have combined 6th year and 4th year cocktail night later in year and combined forum to discuss rumor issues

b) Getting notes loaded onto portal still an issue

c) Graduation now Sat Dec 13th (night)

14. 3rd year rep

a) Meeting with RCS about end of year assessment to ensure Perth and RCS assessments match up.

b) Jasmine is organizing rotations for next year (3rd years). Now would be a good time to talk to her about these blocks.

ACTION: *Kia* to give some input to Jasmine re 3rd year rotations for 2009

c) Want to get ball rolling for clinical sundowner for this year (Sept). Last years sponsor (MDA) was of the understanding that it would be a grad event ie. 4th years. Feedback from last year that the clinicians enjoyed the event.

ACTION: *Nat* to look into sponsorship. 3rd and 4th year reps need to work out a date.

15. 2nd year rep

a) Proposal about parking permits for after hours and weekends parking. Safety issue.

ACTION: *Meg* and *Kia* to take to Jenny to discuss

16. 1st year rep

a) Going well

17. General Business

a) Michael Prendergast AMA has offered use of room, drinks and catering so one of them can observe the committee meeting. Utilize this for one of the upcoming meetings.

Meeting closed: 2015hrs