

MSAND MINUTES

When: 11TH March 08

Where: Royal Hotel

Present: Meg, Naomi, Pallas, Marcell, Glynn, Kia, Rob, Eilen, Dan, Ania, Nat Stu, Gaby

Apologies: Alison, Luke, Camilla, Tim

BUSINESS ARISING

- Rob was present at last meeting but not listed on Minutes: Gaby to amend
- Minutes need to go up on website once we get it up and running
- Membership drive: 8 first years (70 from first year in total) 25 second years signed up. Wondering about online payment and sign –up. Will be set up ASAP
- Pharmacology tab on portal: won't be able to get a special tab on portal as it is an integrated course and therefore is included in the weeks. Committee feels this may be a point that could be pushed as AMC review outlined that pharmacology was weak. Meg to speak to Jenny re this
- Meeting date set for July 1st during Second year exams. Gab to review dates.

PRESIDENT

- Attended AMA council meeting. Presence was well received. Suggestion that Nat attend next time. AMSA pays for our rep to go, MSAND pays for other rep to attend.
- Aboriginal and indigenous student society wants to be crossed promoted on the website. It is like a classifieds for placements of rural aboriginal placements eg. for elective. Stu wants to ensure that it meets quality of clinical placements (AMSA has come up with a policy with regards to this). Need to research into this further before we decide to endorse. Pallas suggested we need to come up with some criteria (global) of endorsing organizations. Something to develop in the future. Kia to put this on forum for discussion.
- Set up a system of archiving past members. Eg. start establishing a file early on for handover and a history archive project. Meg idea to do Annual General Report to satisfy this. Discuss further on forum.
- Also contact with my medical career website. Looked like a corporate company, therefore maybe look into getting them on board as a sponsor.

*Action:

- Kia to put the topic of criteria for endorsing and advertising organizations on our website up on the forum for discussion

VICE PRESIDENT

- Prospectus nearly complete. Dan to help Nat put it into PDF format.
- New events included: second year halfway dinner, golf day, fun run, games day.

- Thought about getting new shirt for sporting teams: eg. girls touch team and interfaculty events. \$2000 of defense force funding. Also pitch to sponsors that members could purchase a shirt with logos on it. Need to work out design for this.
- May be clash of dates MSAND golf and footy day: Kia to speak with Tim re this
- Sponsorship looking good.
- Need to start to work out grad week events to present to sponsors. Confirmed is official Grad ceremony: Sat 13th Dec with students, parents, staff and patients, followed by Mass. That night a function. MDA breakfast. Also when finish exams in October some events
- Discussed the need to support other committee members and to present a uniform front to other MSAND members re the running of the committee

TREASURER

- Sponsor child Angel in Chile: now over to social justice portfolio
- O-camp outcome now running at a profit.
- Incorporating MSAND. At the moment members of MSAND can be sued. Downside is increased need for record keeping as can be audited. Committee happy with Glyn looking further into this. Stu knows that AMSA doesn't have to use an accountant or pay tax even though running big budgets. Possibility of getting an accounting firm on board as sponsor.

SECRETARY

- Contact lists for first and second years need to be finalized so we can email out events**

SOCIAL

- Pub crawl scheduled for this weekend. Ania won't be here but has organized for Macca, Rob and Gaby to run the night
- Need to organize PBL games ASAP. Original date 12th April: too early to promote well enough. Thinking Anzac Day long weekend, but clashes with other events. 3rd May for PBL games, 24th May cocktail night, 16th August for Ball
- Will liase with Dan and Tim re sports days.
- Need sports rep for next year: for now can be part of social sub committee

AMSA

- 1st meeting big success
- Will write up report as many important issues came up
- Tax and commercial income: discussed with Glynn already
- State reports given, but going to run with not forming a state committee in WA (as previously discussed just increase meetings and committees unnecessarily as only two states)
- Bond Uni: fund from sponsors that want to look into subsidizing students attending conferences or conducting research as opposed to boozy events. Would be a good idea to look into

-A lot of uni's have global health committee. Nic Sandler has been writing some articles in related newsletters. Used to be part of the social justice portfolio. Camilla to look into this, maybe get into contact with Eric Miller 3rd year

-Possibility of Pharmaceutical company sponsorship: Adelaide Uni have got lots of feedback from students with regards to this and the issues surrounding it. Originally we were following AMSA's lead on this. Need to have a structured concept of what agreements would be satisfactory before we approach the companies themselves. Stu suggested getting a survey (after giving them some information about the issues surrounding this) of students. Would be a fair bit of workload to attain these surveys. Would be good to have this funding for things such as sending people away to academic events, conferences. Will discuss further on forum

-Alcohol issue: behavior at sponsored events. Do we need a code of conduct or is already committed to that as student of ND. Becomes an issue at O-camp and events where we serve alcohol. Legal issue: decreased if we become incorporated

-Discuss further AMSA issues at a designated meeting

-AMC reviews: conveyed to other uni's that was good to have students be involved in accreditation process. Stu addressed this in a positive way that it was a way of improving the school

***ACTION:**

-Stu to schedule this meeting to further discuss AMSA

-Get Camilla to look into Global Health committee

-Discuss Pharmaceutical company sponsorship on forum

RURAL

-RCS info now on 9th April: no longer clash

-Working out games day: needs to talk to Nth Freo regards to date around fixtures

SOCIAL JUSTICE

-Camilla sends her apologies

EDUCATION

-Met with Jenny twice since previous meeting .

-Portal issue: Has been taken to Vice Chancellor to sort this out. Request that If portal is down let Maureen Nicholas to know (in friendly way), can take it further. Pallas reports that this has been the plan of action in previous years but to no avail.

-Issue of admin staff was discussed: Jasmine seemed to be overloaded. Go to respective coordinators instead.

-Need to find students for curriculum management committee , selection committee (first year), Assessment committee (fourth year rep), evaluation committee (eg. feedback forms)- would be good to have someone in both pre clinical and clinical years.

-3rd year: research committee. Meg to post on forum. Stu: would be good to see that the feedback that we give regards to PBL cases are responded to. Use specific examples

-Get some specific feedback of AMC report and how it is being addressed so can relay to students.

***Action**

- Meg to organize people for respective committees
- Meg to post 3rd year research committee on forum
- Meg to raise issue of getting some feedback/response from AMC report from the uni academic staff

PUBLICATIONS

- First issue of Notre Damus finished: will be emailed out and printed for PBL rooms

IT

- Website got hacked into, now have new server. Biggest problem that all the notes that were on the site have disappeared. Damo thinks they will still be able to be retrieved.
- Footy tipping starts 20th March. Problem is software we used last year costs \$165 to purchase. Dan to speak with Glynn regards to financing this.
- Would be good to be able to have all reps to be able to update their own pages so can update. Make a time with Dan to learn how to do this
- Date to cut out from forum to be set. Year reps to publicize
- 1) MSAND members try to log in, if not then contact reps and these go to Dan to fix
- 2) Publiise a date to cut off: 4th April.
- 3) To join pay year reps or do online

*Action:

- Organize footy tipping
- Year reps to publise date for lock out from the forum if not a member

4th YEAR REP

- Meeting with MDA rep after Easter to discuss grad events**
- Had meeting with Jasmine. She is overworked. Need to address the staffing issue. If this is not addressed Kia will write a letter to Dr Peter Tanner (VC). Needs to be brought up with Jenny.**

3RD YEAR REP

- Apologies**

2ND YEAR REP

- Half year dinner 11th October
- Suggestion of who am I and where do I come from: profile and photos (year book)to be distributed to everyone. Could set up a template and set up in each PBL room. Could have a rep in each PBL to set up. To be discussed further.

1ST YEAR REP

- If portal issues continue on, suggestion that could send to MSAND site for posting or emailed out to students. Possibly even getting ND timetable on Curtin website? Committee thought that given previous ND staff response they would be unlikely to be happy with this.
- Suggestion of getting lectures on Podcasts. Is a good idea, just involves much more software and a place to post them. Meg to take up with Education committee.
- Want more details about social justice to inform first years. Will speak to Camilla and refer to website.
- Allied health: can get tickets to sell tomorrow. Ania to sort out
- Shave for cure: official date is this weekend, but planning on doing after Easter, keen to get other years involved.

*Action:

- Meg to take up suggestion of Podcasts with edu committee
- Ania to give Allied health tickets to first year reps for sale.

MEETING CLOSED 2155hrs

NEXT MEETING 8th April