

game with UWA.

- Sponsorship update- see appendix (highlighted parts are what we have done). Emailed United to get an extra \$\$\$\$ from United- for the third year clinical dinner. MSAND could throw in the extra \$\$\$\$? MDAV has been difficult to follow up.... Trav will follow up sponsorship money from MDAV in his role as treasurer.
- Cards- handed out. Seek out cheap coffee deal from Café 55 (Olly)
- AMA- we need to try to improve relationship before end of year. Put in another bid for sponsorship money? AMA provided bus for Narrogin but it was cancelled. They may also want to contribute in other ways. Olly will discuss this with AMA.

Action items	Person responsible	Deadline
✓ Yearly planner	Shami	ASAP
✓ Chase up Judy from MDAV for sponsorship money	Trav	Before Jun 30
✓ Chase up cheap coffee with Café 55	Olly	Sem 1
✓		
✓		

Agenda item: Social

Presenter: Pip

Discussion:

- Cocktail party report – Fantastic night! \$\$\$\$ in profit.
 - what to do with profits- see discussion.
- End of semester show and beginning of semester show.
 - do we want them? funding?

MSAND/WAMSS event- Damo to follow up with Josh joint event on the night of the joint footy match. (determine dates and liaise with Pip)

Conclusions:

Action items	Person responsible	Deadline
✓ Follow up with Josh joint med football	Damo	ASAP
✓		
✓		

Agenda item: Social Justice

Presenter: Charmaine

Discussion:

- Med Rescue
 - Presentation of cheque- Mon 11th June. Trav to give cheque to Charmaine
 - AMA article- sorted

Conclusions:

Action items	Person responsible	Deadline
✓ Cheque from Trav to FHPSG	Trav	8/6/07
✓		

Agenda item: Treasurer

Presenter: Trav

- Treasurer update
- Footy tipping

17-May

Bank	4290	
Cocktail	841	
Paypal	330	
Total		<u>5461</u>

MSAND Jumpers	1000	
Private Jumpers	400	
Footy tipping	720	
Med Rescue	2500	
Membership card	400	
Banner	400	
Total		<u>5420</u>

Balance 41

United Lecture Costing		
Speaker		210
Glasses		28
Premium Beer		120
Food		300
Wine		201.21
Soft Drink / Light beer		140
		<u>999.21</u>

Experien Lunch		
Sushi		55
Pizza	(20 x \$6.95)	139
Subway	(5 x \$46)	230
Drinks	x90	70
Ice / Serviettes		20
		<u>514</u>

United Lunch 8/6		
Subway	(6 x \$46)	276
Pizza	(24 x \$6.95)	166.8
Serviettes / Ice		20
		<u>462.8</u>

BMP	
Chicken	75.2
Alcohol / Drinks	76.4
Salads	51.06
Salads	17.52
	220.18
Left over	
140 x soft drink	
3 x slabs alcohol	
9 x wine bottles	

Double payment from defence force. \$\$\$\$\$. Return of payment is being organised.

Application from third years for clinical dinner has not been received.

MSAND debit card is now available. Trav has it on him for all events.

Mo won the ipod shuffle from Experien lunch. Damo/Marius to announce on MSAND front page.

Assistance with tomorrow Coroners court lunch- Dan, Pip, Ro, Lyd are going to help.

Action items	Person responsible	Deadline
✓ Announce Mo won the ipod shuffle on MSAND front page	Damo	ASAP
✓		

Agenda item: Second Year rep **Presenter:** Andrew

Discussion:

- Yalumba Contract- \$\$\$\$ worth of wine was sponsored. 6 cases provided.
- Education issues are being sorted out. Andrew is following up on missed lectures.
- Kate following up on change of exam date this week.... If prompted by Dan to do so.

Action items	Person responsible	Deadline
✓ Banner from Yalumba to be provided for events	Andrew	ASAP
✓ Email Yalumba for electronic logo and summary to Olly		

Agenda item: AMSA **Presenter:** Rosie

Discussion:

- LDW... The controversy and where we're at with it. AMSA want 3 LDS to be run per year. For \$500 Defence recruiting has been offered naming/speaker rights etc. Em from UWA tried to follow this up and had difficulty dealing with AMSA on this issue. UWA running for council next year and the issue of wanting to do the event independently may be inflammatory. WAMSS is sending a letter to AMSA to show their disapproval of the way this event has been organised. Rosie/Em are still running it as an AMSA event. AMSA will give \$1000 rather than \$500. LDS is going to apply for a sub- committee and then apply for sponsorship independently. Rosie plans to get together with executive at a meeting to write a letter to AMSA using WAMSS's letter as the template. The issue is that this event may devalue the sponsorship value of future events for MSAND and WAMSS
- AMSA AGM - had a conference call the other night. Just a quick summary (1 hr conference). AMSA presented audit from last year. They are in a good financial position. Mentioned removal of Cap from

future full fee paying places- may not affect Notre Dame? Dean will discuss this issue after attending the June council.

- Convention final details- 6 people attending. Combine with other unis?... Uni of Woollongong so we can enter all events.
- June council- Dean will decide tomorrow. Backup is Dan Shorter.

Conclusions:

Action items	Person responsible	Deadline
✓ Schedule meeting with executive and Rosie	Rosie	After letter from UWA arrives

Agenda item: IT **Presenter:** Marius

Discussion:

- Updates on Footy tipping competition- controversy on rules. Polls were able to resolve the issues. Software updated. URLs now shorter.
- How to update your portfolio's page on the website- please update committee pages ASAP and ask Marius if you need any assistance in doing this.
- Options on how to use your MSAND email address... Please forward to your usual account if you do not want to access the original account.
- Group discussion on future development of website features. Option to do exam type questions that are picked at random and compiled into a quiz. Need to start recruiting first years who are willing to continue the hard work that Marius has done and still does with the website next year.

Action items	Person responsible	Deadline
✓ Get in touch with Eric to divert his emails (Dan receiving his personal emails)	Trav	ASAP

Agenda item: President **Presenter:** Damien

Discussion:

- Next article (buying your way into med)- Who is keen to do a quick little bit of research? Charmaine is doing the next Medicus article on med rescue. Article on paying your way into med for the medicus due in one month. Someone to do a history on how to get into medicine in the past (Charmaine) (1-2 paragraphs). Notre Dames selection criteria (Paratsu), other post grad courses selection criteria, UWA post grad courses (Rosie). Liberal and labour stance on full feeing paying places (Olly), different types of places available (Lyd)
 - Email to MSAND (See Appendix)-
 - Has everyone read the email?
 - Are there any concerns about the points raised that were not addressed in my original email? MSAND post placed on forum about paying for membership.
 - Were people happy with the reply?
 - Were people happy with the process? Yes
 - Forum opening for free to third years? Just until the end of the year... then MSAND forum will be for paid members. Committee to speak to third years about MSAND forum. Open up to all three years. MSAND committee's responsibility (next year) to address whether to make the MSAND website open to non paying members? MSAND committee will present to the third years that we are opening up the website as an offer to rectify the communication issues that they have flagged up. Vote to open up website to all years (8/10 favoured opening website- motion passed to open up MSAND website for non financial members until the end of this year. Non financial members will receive no discounts for events.
 - Red Party (Appendix)
 - Event to raise awareness of AIDS and raise money for Oxfam
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- Do we want to get involved
- Can it be included in the Social Justice portfolio? Damo will pass on the details to Charmaine so that she can investigate how Notre Dame students can get involved.
- Function/party..... being organized at UWA. Would like some advertising from Notre Dame. Party will be Nov 6th? Charmaine to contact the red party contact Irene Dolan.
- Money from AMA- \$45 (Damo paid for GP Saturday survey). Has put the money into MSAND.
- Feedback from the weekly assessments
 - Just a warning that I think should go out particularly to the first years that feedback from students at the end of each week is taken very seriously. Point was raised in an education meeting (with Damo, Dan and AJB) in terms of Louise Smythe and her feedback from each year group. The immunology lectures have had very poor feedback. Discussion about Louise... some people feel it was a very difficult topic and Louise did an average job. Some people feel she does not provide the information effectively. Issues raised: Too much content provided in one week? Too early in the semester? What has the uni done to help her with her lecturing technique? Second year Louise has shown some improvement in her delivery of information. Timetable for pathology needs to be more organised.
 - Actions/Decisions: Opinion needs to come from further than the MSAND committee. Adrian needs to inform Louise that students may be reflecting on her performance from last year. Survey on MSAND from second years? What does Adrian expect Danielle as Education chair to do?
- Application for MSAND Support
 - Kimberly shirts
 - BMP evening- approved.
 - Painathlon- Jonnos application. Requested for \$500. Discussion about usefulness of event for all MSAND members. Majority (7/10) agree to support event and \$500 from MSAND to go to Jonno for insurance for the day. Charmaine to discuss with Jonno- what could be organised for the social justice component of the event. Proposed date: Sat 4th August. Money being donated to Variety. Event justified by exposure to community and should be supported as an MSAND student is taking on enormous initiative.

Action items	Person responsible	Deadline
✓ Email Charmaine RED PARTY letter	Lydia	ASAP
✓		
✓		
✓		
✓		

Discussion Items

- ✓ UWA and ND sat the ND formative exams in RCS- MSAND to fight to keep this in place for next years RCS students.
- ✓ John Flynn accepted 5 first years and 1 second year.

- ✓ Dragon boat race- Nick and Pip organising dragon boat race for Broome. \$250 and 18 rowers and a drummer. All pay for an individual tshirt. Organise BBQs to raise money. MSAND to loan the money to them for the event only. All funds will be self raised. May have 2 boats depending on interest from year group. Pip to liaise with year to determine interested numbers. 10 people at committee meeting interested in going on dragon boat team.
- ✓ Kimberly shirts could be used for dragon boat race. (Screen print **dragon** on shirt for those involved in the race). Perhaps approach Graham for screen printing costs?
- ✓ RCS applications were sent in. Due Friday 8th June.
- ✓ Oly discussion- AMA disappointed with relationship last year. Need to develop relationship more this year. Rosie suggested that AMA may want to put a workshop on non curriculum items. (eg, Medicare, script authorisation etc). Oly suggested resubmitting the pitch from last semester. Charmaine suggested that we re-call AMA and give them open suggestions and ask them what they would like to do? Maybe go through someone other than Mike P? Perhaps Nole? Suggest to them that come Second semester... MSAND was reflecting on first semester and now noticed that AMA are not particularly involved... would like to revisit the relationship.
- ✓ Book venue for ball ASAP. Pip organising committee for Ball through first years.
- ✓ BMP student attendance was low. But a successful night otherwise.
- ✓ LDW- organised now despite issues. Swan surf club as venue. Last year it cost \$25-35 per person (\$35 with cocktail party). Need \$3000-\$5000 to run and subsidise the event. Rosie will continue to liaise with WAMSS and MSAND about this event.
- ✓ Website ideas: Exams to be put on MSAND site but as long as they are run through Adrian and Jenny. They will require time to set up. Marius will look into the logistics.
- ✓ Cocktail party profit: Jill and Una wanted money to go to Med rescue. Charmaine thought that it might be more valuable to go to Fremantle St Doctor. Rosie suggested that we may need to keep it for any events that make a loss. Decision not made at this meeting. Review financial status later in the semester to determine what the profit should be spent on.

Meeting closed: 8:05pm

Next committee meeting- Weds 25th July

Second week of August- 9th August? To be determined at next meeting.

First week (Thurs) in Sept

Appendix

Email 19th of May

Hi There,

I've been hearing around the traps that the MSAND committee have been bewildered and a little frustrated by the unwillingness of 3rd years to join MSAND and get involved. I have been asking around and thought I would give you some feedback on the some of the issues I have picked up on.

The \$10 joining fee - When we came up with MSAND when we were the only medical students (in the old days) we really didn't want a fee for people to join. Now I understand there are some legal opinions that this breaches voluntary student union legislation. I don't agree with this opinion at all (the legislation was designed to prevent students being forced to pay to join a union). However, the fee is now in place and it was agreed at the AGM so that really isn't the point. I understood however that the fee was a token payment. The \$10 per member really doesn't contribute a whole lot to the costs of MSAND, therefore, while it is reasonable to have basic incentives for financial members such as discounts on social event ticket prices it is completely unreasonable to block access to the website and other basic services to non financial members. It is also unreasonable to suggest that MSAND should represent non financial members, or groups of non financial members any less.

Having been a trade union organiser for 5 years and sat on Student Guild councils in my previous degree, I understand the whole "why should we represent the non member" argument. However, these arguments are only valid for organisations that rely on membership fees to fully fund their activities. The reality is that ALL Notre Dame Medical Students are members of MSAND, just some are financial members and others are not.

The website - the blocking of access to the website to non MSAND members is what made most people cranky. There was no warning given, as it was done before the 1st and 2nd years started uni and soon after the third years started for the year. It took weeks after the blocking of access before MSAND representatives actually spoke to third years to explain about the fee and website access. We were all in hospitals, there was the usual chaos that goes with being the first group of Notre Dame students through, starting in hospitals that were not accustomed to medical students and we no longer had access to the website of the student association we set up to communicate with each other. Also, many current thirds years put a stack of documents on that website to benefit first and second years but now they are unable to access those documents on the website. The RCS students are hundreds to thousands of kilometres away and should be able to fully communicate with their metro colleagues and their association via the website without having to pay money. It is a travesty to leave these students out in the cold particularly when they have patchy access to the Notre Dame portal and the discussion board on there.

Fatigue - On a number of occasions MSAND representatives have attended third year lectures and told us off for not participating. The reality is we are just too tired. Many of us do 12 hour days in the hospital, then we have to do independent study (which is massive in third year) and try to maintain our relationships and households in some kind of good order. Many of us don't live near Freo. For many of us, our savings have run out and the workload in clinical years makes part time work damn near impossible. More and more third years are taking out loans to get us through the next two years. Our petrol budgets are stretched to the limits having to get to hospitals and GP placements everyday. We don't have the petrol, money or energy to sit in committee meetings to organise social events and other activities.

Taking our concerns to the top - As the first year through we are pretty used to giving feedback. We have done it every week of our studies, and as a result some pretty impressive changes have taken place for current first and second years. If we have an issue we can usually get it fixed. Dean is doing a fantastic job for us, and many of us talk to our Clinical Team Leaders at the hospitals who advocate on our behalf. Sometimes we just go straight to Jenny or Adrian with our concerns. If we aren't taking our concerns through the MSAND committee it is because we are used to doing it for ourselves.

I don't want to tell you guys how to do your job. We set up MSAND and it is now up to you to run it. However I thought you might like some feedback as to why there are a whole lot of pissed off third years. I am an MSAND member, I live 58kms from uni so am way too far away to participate in any meaningful way so this is a small contribution. I really feel opening up the website to all med students and apologising for the pretty disgraceful way the website issue was handled would go a long way in rebuilding some bridges.

Regards,

XXXXXX XXXXXX

Reply

Hi XXXXXXXX,

Thank you so much for writing to me to voice your thoughts, constructive feedback is always welcomed. It worries me that many of the third year cohort are feeling the way you have expressed in your email, with which I have read thoroughly. In this letter I hope to address the MSAND membership fee, communication between the current committee and the third year students and the issue of representation amongst financial and non-financial members. Hopefully, after reading this response, you will better understand MSAND's position.

The \$10 membership fee introduced this year, amongst other things, generated a buffer for MSAND's finances. This was crucial, as a number of our current sponsorship agreements were not finalised until April / May, resulting in the delayed payment of subsequent sponsorship funds. The smooth running of early events such as O-Camp, Med Rescue, BMP information evening and Cocktail Party were a direct result of MSAND being able to outlay funds, such as venue deposits and other start-up costs, before funding from ticket sales or sponsors were received. This has ensured that MSAND has remained solvent at all times this year, negating the need to borrow money from external stakeholders, as was the case in 2006 with the previous MSAND committee. Furthermore, by charging a fee for membership, the committee hoped that medical students at Notre Dame would feel ownership of MSAND, resulting in more active interest from members in the association's activities.

MSAND prides itself on representing all Notre Dame medical students equally, whether they are paying or non-paying members. Some recent examples of MSAND fulfilling this commitment include:

- A Rural survey encompassing all medical students
- Representation at the recent Staff Student Staff Liason Committee Meeting for all year levels
- Representation of all three cohorts issues at Curriculum Management Committee meetings and Assessment Committee Meetings
- The United Lecture Series featuring Rene Zellweger
- Educational Evening – questions to Simon Towler and Deans of both Medical Schools (confirmed for 2nd semester)

I recognise that there have been some problems with effective and timely communication between the MSAND committee and our third year clinical students. Myself and the committee regret this and we are determined to improve. Over the last two months, we have increased our efforts to communicate with you, some examples include:

- More regular contact with third year students preceding lectures
- More consistent contact with Dean and the hospital representatives
- Multiple emails to all RCS students requesting feedback, articles and general queries

I agree that studying medicine requires much dedication and many sacrifices, ultimately a lot of hard work. This is one of the primary reasons why I am personally so very grateful to all of those people who give up their time to help in whatever way they feel that they can. We empathise with the plight that yourself and the current third year students have had and recognise the adversity which you have faced as a result of being in the initial cohort of Notre Dame medical students. We also appreciate all of your previous and current campaigning for improvements that have benefited current medical students in the years below and will continue to benefit future students at Notre Dame for years to come.

I am sorry that we may have sounded overzealous in trying to encourage more third years to become involved in MSAND activities. We believe an important role of MSAND is to provide students with events and activities encouraging participation, with the aim of helping foster a sense of community spirit and involvement amongst students. We also believe that your year level, with their experience and enthusiasm have a lot to contribute to the various committees that coordinate such events. In the future, we will endeavour to be more sensitive to your time constraints when seeking involvement, as described in your email, although any assistance regardless of size would be much appreciated.

Unfortunately, due to circumstances relating to the re-election of the Education Chair, the MSAND committee has only one third year representative. Dean is doing a fantastic job, however the work load and responsibilities placed upon him this year are excessive. The committee identifies this as an area of MSAND which needs improvement. Next year, we hope to increase the number of students from the clinical years sitting on the MSAND committee so that a more proportional representation will be achieved.

MSAND is continually evolving, it is in its infancy and the foundations of what will become a revered student organisation are still being laid. New sponsorship agreements are currently being sought, new events are being created and new services to our members are expanding rapidly. The election process is designed so that students can elect those whom they feel will best represent their views and ultimately run MSAND with the utmost integrity. Everyone is playing their part in helping shape and build a better MSAND; all voices are being heard, from the many polls and surveys that students complete to the individual feedback that the committee receives from students. The foundations that we are laying together will ensure that your initial visions of MSAND will be fulfilled and that the organization continues to meet the evolving needs of Notre Dame medical students for years to come.

Thanks Corinne for your thoughts and suggestions. I have placed the issue you raised, regarding our website access policy, on the agenda for our next committee meeting in early June. If you have any more ideas, please feel free to contact me or any other committee member. I am happy to arrange a time to meet with you on Thursday to discuss the issues further if you would like. My contact details are attached below.

Kind regards,

Damo

Email for Red Party

Dear Damien,

My name is Irene Dolan and I'm from the West Australian Medical Students' Society. I am the coordinator of the WAMSS Red Party, our hottest new event, a university show with ALL proceeds going to AIDS orphans in South Africa. The theme of the night is Red as it is universally recognised as the colour of AIDS and we hope to raise heaps of money and awareness of HIV/AIDS issues. The night itself will be unique, fresh and innovative with lots of live acts, cheap drinks and a few surprises to keep people on their toes.

The party will either be on Thursday September 5th or Friday September 6th, the venue is still to be decided.

As well as advertising through posters, guild publications etc we are also running a week long publicity campaign entitled 'Paint the Town Red', which will see a series of bizarre Red events on campus- red gnomes, red balloon trees, red washing lines etc etc.

We hope that you will help us raise money too, we'd love to advertise to Notre Dame students through posters and through your guild publications, we would also LOVE to run 'Paint the Town Red' on your campus if possible.

I would really appreciate if you could let me know:

- If the MSAND is happy to support the Red Party (project overview attached, please let me know if you have any further questions)
- Which Guild publications we could advertise in (closer to the date)
- How we could go about getting permission to run 'Paint the Town Red' on the Notre Dame campus- i.e. who should we contact at the Guild?
- Who would be a suitable person to coordinate 'Paint the Town Red' on the Notre Dame campus- we would provide all the materials, we would just require someone to oversee the campaign at Murdoch and ensure that there are enough volunteers to run the stunts.

Please do not hesitate to contact me if you have any further questions, we'd love your help and your support would be recognised on our website and throughout the night as we displayed photos of Paint the Town Red at Notre Dame!

The Red Party is a really exciting new project, it's sure to be a lot of fun and hugely satisfying, we hope it will develop into a sustainable yearly event that will go on to raise lots of money in years to come,

Many thanks,

Irene Dolan