

- Once money arrives, need to start organising jumper design. Aim to send the defence force a football jumper and involve them in the design.
 - Trav suggested the possibility of people buying out the jumpers after the season? It was decided by committee that jumpers should have Notre Dame logo on- needs to always be followed up with Notre Dame to ensure they are happy for us to use their logo.
6. Sponsorship options still available: family day, pub golf, PBL games, EOSS, BOSS
 7. Issues relating to sponsorship of common room equipment
 - Dean requested sponsorship for equipment in hospital common rooms. Issues are theft of equipment. Ideas put forward by committee: perhaps we could approach Paraquad sales to get cheap equipment? Or perhaps the faculty could be approached by the MSAND committee for equipment for the hospital. Damo to contact Dean and discuss this issue further prior to next exec meeting.
 8. Sponsorship contract
 - To be emailed to Damo and Marius by Oli

Conclusions:

Action items	Person responsible	Deadline
✓ MSAND card to be designed and quoted	Marius	20/2/07
✓ Posters to be designed to join MSAND	Shami	12/2/07
✓ Lock down forum and gallery	Marius	12/2/07
✓ Table out on Friday lunch to get membership	Charmaine and Shami	9/2/07
✓ Design of footy jumpers to be researched	Oli and Trav	31/4/07
✓ Damo to discuss equipment for 3 rd years in hospitals with Adrian/Dean	Damo	
✓		

Agenda item: Social Update

Presenter: Lydia Warburton

Discussion:

1. Social Calendar planning
 - Calendar planned. Dates agreed by committee.
 - Still need to book in football match dates with UWA.
2. Organise footy match committee
3. Back to School Party
 - Nautical Theme
 - Orient Hotel
 - Sat 10th Feb
 - Ben G Dj'ing for 2 hrs for free
 - Starts 7:30pm
 - Poster needs to go on website to ensure third years see info.

Action items	Person responsible	Deadline
✓ Social Calendar to be posted on MSAND site	Lydia	12/2/07
✓ Football match dates to be arranged with Josh WAMSS	Damo	TBA

Agenda item: President

Presenter:

Discussion:

1. Rep for DIT
 - Doctors in Training- Is a committee for people just placed in hospitals. Dean to be rep at the next meeting. 12th Feb.
2. Rep for Post Graduate Medical Council of WA (PGMCWA)
 - Dean to be rep for this meeting as well. Damo to confirm with him.
3. Rep for Dr. Yes
 - Charmaine to be representative at meetings and to push it to the 2 year groups early this semester as a potential social justice project.
 - 20 students enrolled in Dr Yes last year and Dr Will is aware that Thursday is the best day for first years to attend schools.
4. New First Year Rep
 - Currently there is no continuation from year to year for sponsors. Possibility of a first year being a 2 year role brought up by oolly. Or having a transition period by having the elections earlier in the year. To be discussed when the next first year is elected.
5. New Education Chair
 - Position available again. Adrian recommended another election through SLO.
 - Andrew to arrange through SLO
 - Damo to discuss with Danielle the re-election of education rep.
6. Third years would like a budget of \$1000 for purchase of appliances
 - discussed previously. See above
7. Accommodation during exams
 - Third years from RCS have no accommodation for their final exams.
 - Nick reported that UQ have to sort out accommodation for themselves.
 - Nick to meet with SLO to try to arrange accommodation for third years.
 - This agenda item to be re-addressed with Dean and committee at the next meeting.
8. Sponsoring a third world child
 - Discussion about pros and cons
 - Charmaine feels that we may be able to support local communities rather than abroad.
 - Damo discussed the benefit of supporting someone internationally due to the financial rewards and value of our dollar to the,.
 - Trav thought maybe supporting locally may be time consuming and more difficult logistically.
 - \$500 budget to support locally or a child overseas.
 - No decision on where this money is to be spent at this stage
 - Next meeting... further discussion to determine avenue for financial support
9. Buddy system
 - Mentor for first years. 2 volunteers from second for each first year PBL.
 - They need to be non committee members
10. Protocol for meetings, time keeping and minutes
 - send Lydia agenda three days before meeting

Conclusions: Lydia to do form for mentoring scheme. Each first year PBL- 2 mentors

Action items	Person responsible	Deadline
✓ Re-election of education rep and 1 st year rep	Andrew	TBA
✓ Discuss the re-election with Danielle	Damo	ASAP
✓ Discuss with SLO accommodation for third years exams	Nick	13/2/07
✓ Research spending plan for \$500 for social justice	Committee	Nxt meetg

Agenda item: IT

Presenter:

Discussion:

1. Website Tutorial
 - Marius gave a tutorial to group about editing articles, inserting pictures
 - Damo asked everyone to send 2 pictures to Marius.... One funny one and one serious one
 - Quizzes and videos are now able to be uploaded onto the website

- Able to put lectures up from the year
- Copyright issues with posting up links for websites. Marius to place a message asking people to respect copyright on the MSAND site.
- 2. Membership
- People sign up on line with credit card.
- Booth on Friday 9/2/07 lunchtime to be run by Charmaine and Shami for people to join MSAND.
- 3. Educational quizzes
- 4. Gallery
 - To be locked down and then updated with O Camp photos
- 5. Frontpage
- Marius to ensure some Damo/Lydia have editing rights to front page
- 6. New Software
- 7. Contact list for all Students
- People can change subscription to not receive sponsorship information from our sponsors. There will be this option on the MSAND site.
- Opt out of different emails?
- 8. Photos of Committee member and their details
- Please send 2 photos to Marius- one serious and one funny

Conclusions:

Action items	Person responsible	Deadline
✓ Please send Marius 2 pictures	Everyone	ASAP
✓ Put up a note..this is a medical forum and respect copyright privacy	Marius	ASAP

Agenda item: Rural Issues **Presenter:** Nick Jones

Discussion:

1. SPINERPHEX promotion
 - Rosie Spinerphex rep for ND. Nick to be on committee with Fiona at Spinerphex meetings.
 - They have a smaller budget this year but with a larger proportion coming from ND.
 - Nick to start rural survey. Will be approx 3 pages.
 - Camp has \$25000 spent on it. Need to publicise it ++++.
2. Survey
 - Nick spoke to WACRM, UWA, RCS about survey
 - Will be a rural needs assessment of students. Based on this he will start some different initiatives to meet the needs, eg invest time in a mining company to get an elective set up for a one off elective for students.
 - Nick suggested the idea of a bonded scholarship tied to a shire. He would like to research this more prior to presenting the idea to the committee for discussion.
 - Sharon (Marius's wife) does survey for RCS. Marius will provide some examples to Nick
 - Nick has sponsorship of \$500. Rural prize \$200, \$100 is for a prize to get survey done. \$200 is for other expenses to get survey going.
3. RCS
 - Nick not on forum for RCS currently.
 - Dean to follow up RCS issues for third years.
 - Committee decided to provide RCS students with the RCS forum for free
 - Each RCS to be sent a summary question sheet to be filled out regarding info about their town, hospital etc for each RCS.... To be available to second years thinking about RCS.
 - MSAND to supply RCS forum to UWA students on RCS?
4. Rural Trips -first second third.
 - Nick will be in consultation with uni regarding rural trip.

Action items	Person responsible	Deadline
✓ Survey prepared for 1 st and 2 nd years	Nick Jones	14/2/06
✓ Rural trip rep to be arranged for 1 st and 2 nd year rural trips	Nick	TBA

Agenda item: AMSA

Presenter: Rosie

Discussion:

1. Dates for AMSA meetings
 - Rosie will fly to Melbourne on 15th Feb for AMSA meeting
 - AMSA convention is during our exams
2. Date for AMSA conference
 - 16th, 17th and 18th Feb
3. Any issues about AMSA
 - Talker (AMSA president) coming down to Notre Dame 2nd March

Action items	Person responsible	Deadline
✓ Talk to Malkeet about finding timetable to talk to first years about AMSA	Rosie	ASAP

Agenda item: Treasurers Report

Presenter: Trav

Discussion:

1. Spending plan for the year
 - O Camp costs to be written up by Trav
 - Budget to be worked out once money starts coming in.
2. Total money coming in
3. Accounts that we have, means of purchase

Conclusions:

Action items	Person responsible	Deadline
✓ O Camp Costings to be written up- once final invoices arrive	Trav	
✓ Follow up 2nd years needing to pay \$90 for O Camp	Damo	ASAP

Agenda item: Social Justice Chair

Presenter: Charmaine

Discussion:

1. Med Rescue
 - original plan- each year as med school we would do a community event to promote the med school in the community and raise money for free hospital. Groups of students to perform rescue on crashed car. Got cancelled last year due to logistics and short amount of time. Moved to this year (first semester)
 - It will be a massive day to organise. Need a lot of med students to attend on a Sunday.
 - It is to be set in the community and could be very beneficial to our rapport with the community.
 - We may need to downsize the initial event to make it achievable and build on it year to year.
 - Defence force a similar rescue scenario at the convention.
 - Maybe we could get one team involved from ND discipline and one team from UWA and have them compete.
 - Promote to first years ++++++
 - Potential dates: 13th May, 29th April
 - Raffle to be done?
 - Vote for med rescue to go ahead passed (7/10- yes)
2. Dr. Yes
 - Charmaine is rep. Last year times did not fit with ND students. This year Charmaine is trying to arrange more well organised trips out to schools with DR YES
 - MSAND site will need to display more about social justice. Charmaine will update her page.

- Charmaine is hoping to set up some social justice opportunities such as blood donating and soup kitchens.

3. Freo Doctor

- Charmaine will get a handover from Phil and discuss this further at the next meeting.

4. Medcom

- The idea is one of recycling equipment to reuse it in less advantaged areas.

- Eric Miller is coming back to Perth in March to get that off the ground

- Part of medcom is students going to hospital to clean equipment. This could be incorporated in their social justice hours.

Action items	Person responsible	Deadline
✓ Set up sub committee for med rescue	Charmaine Lydia	ASAP
✓ Prior to 15 th get available dates for town hall	Charmaine	15/02/07
✓ Meet with Defence Force to discuss Med rescue challenge	Charmaine and Oli	

Agenda item: Media Rep

Presenter: Shami

Discussion:

1. Notre Damus

- Date for Notre Damus to be set.

- Last Friday of every month.. everyone agreed this was a suitable date.

- Shami is in charge of posters for events unless individual reps would like to do them themselves.

- Interviews for Notre Damus to be done by Shami from 1st, 2nd and 3rd year students.

- At least one article on social justice to be included in Notre Damus

- Notre Damus may also ask people to write to Panacea and be sent in to AMSA via Rosie

- Notre Damus to be in colour as per vote (8/10)

2. MSAND slogan competition

- Shami running competition

- Note on forum to be put up to encourage people to compete.

- AMA to provide prize- \$100 voucher if possible from Mike P.

3. O'Camp publication in the ND mag

Action items	Person responsible	Deadline
✓ Articles to Shami for Notre Damus		9/2/07
✓ Abbey to write up O Camp	Lydia	9/2/07
✓ Mike (1 st year) to write up O Camp	Shami	9/2/07
✓ AMA \$100 prize	Olly	ASAP

Other Information

Meeting closed 2:30pm. Next meeting date TBA.