

**MINUTES  
MSAND COUNCIL MEETING**

**16<sup>th</sup> May 2006  
5.30pm**

**Present:** Jan Rusman, Al Scarr, Bernie Cregan, Annie Ryan, Hannah Forward, Pallas O'Hara, Katrina Heggie, Dan Shorter, Tim Slattery, Janelle D'Souza, Anna Robson, Gillian Skardoorn.

**1. President Update (3 mins)**

- Jan welcomed Harjit Kaur – International Medical student Exchange Representative
- Reported that Fee Help had been increased up to \$10000
- Stressed that MSAND has to continue to keep getting first years involved especially next semester.
- Jan stressed that it has been a very busy semester in terms of MSAND and people, especially those on Council have been working very hard. He commented that we are all to have a dead line for activities before exams.

**Action:**

Apart from projects underway everything is to start winding up for the semester so all can focus on their studies. There will only be one short Council meeting before exams and we will have a significant planning meeting in the holidays.

Annie to organize date of holiday meeting/planning session

**2. Medical Exchange Program (5 mins)**

- Harjit Kaur – UWA Medical Student gave brief on Medical Student Exchange Program  
She is a 4<sup>th</sup> Year.  
Discussed the International Federation of Medical Students – Exchange program  
Reported that Charmaine Grey 1<sup>st</sup> year at Notre Dame sits on the committee  
There will be an information night on the 10<sup>th</sup> of August which she will advertise to Notre Dame students.  
May be Issues based on the structure of the Notre Dame Clinical rotations in our Clinical Years.  
For more information - [www.ifmsa.org](http://www.ifmsa.org)

**3. Web Page (5 minutes)**

- Al reported that he is working on the budget for the website with a group of 5 students.
- Registered MSAND as a name
- Currently looking at many features looking an on-line payment system.
- Deadline still aiming for the end of June.

**Action:**

All to write up a speil for own description for the web page as Chairs – Can look at other Med schools for suggestions for your page

**4. Education (10 minutes)**

- Lecture Series – Up and running. All scheduled for the 25<sup>th</sup> of May

**Action:**

Anna to follow up with Michelle Ebbs (Community Relations) for glasses  
Annie and Kat to organize food  
Slats to sort drinks with Seaview  
Annie to get present for speaker  
Need to all help on set up on Thursday  
Roger coming – Hannah will discuss what he wants

- Other guest speakers – 'Finding the Balance of Medicine and Life' Speaker 'Geoff Riley' – Doctors of First Call, Andrew Ralph Psychologist – Joint Presentation

**Action:**

Anna will follow this up as an option

- Jono Chambers Clinical Skills sessions – going well!!
- Library Extra Space Issues - Action from last meeting - Kat spoke to Mark McKenna looking to set up in rooms upstairs and across the road.

**Action:**

Kat to continue to follow up

**5. Social (10 minutes)**

- Social Update  
Ball – yes it was a fabulous night! Some organizational issues which will have a debrief!  
Shane 2<sup>nd</sup> year and Damo 1<sup>st</sup> year collecting photos

**Action:**

Slats to organize a Debrief with Zoe and also put together a folder of all the contacts.  
Bernie also to gather all material of contacts from O-camp  
Pallas to bring a folder to place all this material in for next meeting.

- Footy tipping - \$25.00  
Footy tipping to go on the website
  - (Sporty) Jono Hague for Joint WAMSS/MSAND Volley Ball afternoon and BBQ –  
**Action:**  
AI to organize and also sort trophy!
  - Post Exams Function  
**Action:**  
Slats to organize a venue maybe the Seaview.
6. **Communication Issues (2 minutes)**
- Next Issues Notre Damus coming out on the 24<sup>th</sup>.  
**Action:**  
All to get article to Annie.
7. **First Year Issues (5 minutes)**
- Partner Support Call for Interest – Janelle reported that she got no responses to the email.  
**Action:**  
Janelle to come to speak to second years before a lecture.
  - Janelle has had a few meeting with coordinator – Malkeet. Portal now putting timetable up on Thursday nights rather than Friday mornings!!
8. **Second Year Issues (5 minutes)**
- Feedback regarding issues within the year/Meeting with coordinator
    - Delegation of all Rural trip places done!!
    - Pathology material is going to be split next semester – not all on Friday but split one Friday and Thursday.
    - Has been going through feedback forms with Louise
    - Lecture notes are working better especially Clinical Lectures
    - People raising issues regarding making announcements before lectures**Action:**  
Will monitor this and make sure that there are not too many announcements and that they are all as short as possible and relevant without any repetition.
9. **Catholic Doctor's Association (5 minutes)**
- Discussion regarding correspondence from Mark Dantoc in first year.
    - Currently Mark is attending these meetings as a Notre Dame student representative as he was approached at the Mass for the Medical School at the start of the year and showed an interest.
    - Some students have joined the association and there are forms if anyone else wants.
    - Mark will keep MSAND informed of activities
    - It was agreed that it would be most appropriate for this to be a sub-committee of Social Justice.**Action:**  
Add to Social Justice data base – Pallas to contact the Catholic Doctors Association and introduce herself/Social Justice Chair activities etc.
10. **Treasurer's Update (5 minutes)**
- Upper limit on fund transfer has been increased which will make bigger events like the Ball easier
  - Current Financial Issues – Jan ticket to Canberra for AMSA Head-to-Head pending sponsorship, need to pay AMSA \$1.00 per student.  
**Action:**  
AI to sort.
  - Financial Documents - AI has made up these documents to be used for all events!
  - AI looking to make and end of Year DVD – paid maybe to go for charity
11. **Sponsorship Update (5 minutes)**
- Logo Update – Emailed report. Logo registration costing \$20.00 – AI to follow up with Adam
  - Slight changes to logo text
  - General Update – Sponsorship MDAV Hopefully hosting a lunch next week.  
Clinical Skills – Look for sponsorship for specific clinical skills  
**Action:**  
Kat to speak to Adrian and ask about Clinical Skills curriculum and whether Sponsorship of some sessions eg. Suturing could be appropriate.
12. **Rural Update (5 minutes)**
- Next Monday SPINERFEX Night at Notre Dame – 6.30 for 7.30  
Anna stressed that it would be really good if lots of Notre Dame students attended
  - SPINERFEX Camp – a good few 1<sup>st</sup> years attended, really liked the skills session
  - Cunderdin – Mental Health Suicide Prevention with WAMMS – Anna looking at seeing if students can be involved.

- JFSS – 9 interviews happening next Thursday
- Anna still to meet with Jenny regarding concerns regarding Billeting – and hopefully give students a non-billeting option in Broome if they wish

**Action:**

Anna to meet with Jenny and Donna

**13. AMSA (5 minutes)**

- IFMSA Meeting in Serbia next year
- AMSA hosting General Assembly of IFMSA in July next year
- Leadership and Development Seminar happening and clashes with Rural trip.

**Action:**

Dan to follow up with Jenny McConnell

- Convention – Notre Dame Attendance 16
- Convention T-shirts - Dan to coordinate
- AMSA sending proposition to Health Department regarding Rurally bonded scholarships

**14. Social Justice Update (5 minutes)**

- Phil Argy is still trying to organize Freo Doctors
- IHN – International Health Network Pallas has put out rep interest. All interested to write a nomination form as to why they want to attend.
- Blood Drive August – Need a Blood Drive 1<sup>st</sup> years to act as Blood Drive Coordinators!
- Melville Volunteer and SJOG both meeting with the school
- Major Charity Event planning meeting to happen in the next two weeks.

**15. Constitution Working Party (2 minutes)**

- Time and date of meeting - Pallas, Bernie and Jan to arrange
- Deadline for this is by the end of the holidays

**Date of Next Meeting -**

Short meeting on the 6<sup>th</sup> of June

All to send agenda items and reports to Annie at least three days prior to this meeting.